



**COMMUNITY DEVELOPMENT COMMISSION  
of the County of Los Angeles**

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**Gloria Molina  
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Michael D. Antonovich**  
Commissioners

**Sean Rogan**  
Executive Director

April 19, 2013

Audit Committee  
c/o Commission Services  
500 West Temple Street, Room B50  
Los Angeles, CA 90012

**SUBJECT: Board Delegated Authority Numbers 20.130, 20.140, 20.150 and 20.160**

Dear Audit Committee:

The Community Development Commission of Los Angeles County (Commission) has reviewed Board Delegated Authority Numbers 20.130 through 20.160 and recommends the following:

20.130- Acceptance of Condominium Conversion Acceptance Fees  
**Extension of the Sunset Review Date.**

20.140- Acquire Distressed or Deteriorated Properties/Rehabilitation and Sale  
**Allow to terminate on June 30, 2013.** This Delegated Authority is covered under 20.150 (Revised).

20.150-Purchase Real Property Using Block Grant Funds  
**Revision to allow the use of other funding sources, not just CDBG, for property acquisition purposes. Extension of the Sunset Review Date.**

20.160-Purchase Real Property Using Housing Authority Funds  
**Extend the Sunset Review Date.**

If you have any questions or require additional information, please contact me at (626) 586-1800 or [corde@lacdc.org](mailto:corde@lacdc.org). Thank you for your attention to this matter.

Sincerely,

CORDÉ D. CARRILLO, Director  
Economic and Housing Development Division

CC:nb

Attachment



**Los Angeles County**

**BOARD DELEGATED AUTHORITY**

Policy #:	Title:	Adopted Date:
20.150	<b>Purchase <u>of</u> Real Property Using <del>Block Grant Funds</del></b>	01/02/1990
	Department:	
	<b><i>Community Development Commission</i></b>	

**POLICY**

The Board of Supervisors acting as the Community Development Commission (CDC), has delegated authority to the Executive Director of the CDC to purchase real property in unincorporated Los Angeles County and its participating cities, using Countywide CDBG funds, ~~and CDBG funds allocated to all Supervisorial Districts, and other funding sources permitted for this purpose.~~ Purchases are subject to ~~federal limits and~~ the acquisition criteria identified in Exhibit A of the referenced Board order. The Executive Director is authorized to execute any and all documentation which may be required to complete said acquisitions including any consent agreements with participating cities. The Executive Director is authorized to develop, rehabilitate, or cause to be rehabilitated, and market said properties subject to requirements of the Commission's procurement policy and the ~~Housing and Community Development Act of 1974, as amended,~~ regulatory requirements of the funding sources and to execute any and all documents required to complete said actions.

**REFERENCE**

[Health and Safety Code Section 34150](#)

Adopted by Board of Supervisors January 2, 1990, [Synopsis No. 2-D](#)

**RESPONSIBLE DEPARTMENT**

Community Development Commission

**DATE ADOPTED/SUNSET REVIEW DATE**

**Adopted Date: January 2, 1990**

**Sunset Review Date: June 30, 2013**

## Exhibit A

### AUTHORIZATION FOR THE COMMUNITY DEVELOPMENT COMMISSION TO ACQUIRE AND RESELL RESIDENTIAL REAL PROPERTY

#### CRITERIA

1. Properties must be located in either unincorporated areas of Los Angeles County or participating cities;
2. Single-family properties must be vacant or owner-occupied at the time the acquisition offer is made;
3. The Community Development Commission (Commission) is not to pay in excess of the appraised fair market value of the real property in its then existing "as is" condition;
4. ~~The Commission will utilize maximum acquisition limits established annually by the United States Department of Housing and Urban Development for purchase of the single-family properties, exclusive of transaction costs;~~
5. The aggregate purchase price for all units and vacant sites so acquired shall not exceed the amount budgeted by the Commission for acquisitions during any fiscal year;
6. Acquisition and disposition procedures shall be in accordance with the Commission's procurement procedures and shall be conducted in accordance with the regulatory requirements of the Community Development Block Grant Program funding sources and ~~all applicable federal, state and County regulatory requirements;~~ and
7. The Commission shall receive written approval to purchase multi-family units and vacant land from the appropriate Board Office before the acquisition process begins.
8. The Commission shall obtain consent agreements with participating cities.